

**UNIVERSIDADE DE SÃO PAULO** FACULDADE DE DIREITO DE RIBEIRÃO PRETO

#### PORTARIA INTERNA D.FDRP/USP – 009/2022, DE 09 DE MARÇO DE 2022

Altera dispositivo na Portaria Interna D.FDRP/USP-018/2021 que dispõe sobre a criação da Comissão para Estudos e Planejamento do Retorno das Atividades Presenciais na FDRP

O Diretor da Faculdade de Direito de Ribeirão Preto da Universidade de São Paulo, usando de suas atribuições legais, e tendo em vista o deliberado pela Congregação, em sessão ordinária de 04 de março de 2022, baixa a seguinte.

## PORTARIA

**Artigo 1°** - O artigo 2° da Portaria Interna D.FDRP – 018/2021, de 16 de agosto de 2021, fica alterado com a seguinte redação:

"Artigo 2º - Ficam designados os membros abaixo para a composição da Comissão para Estudos e Planejamento do Retorno das Atividades Presenciais na FDR, sob a presidência do primeiro: Prof. Dr. Gabriel Loretto Lochagin - Presidente Prof. Dr. Caio Gracco Pinheiro Dias - representante DDP Prof<sup>a</sup> Dr<sup>a</sup> Cristina Godoy Bernardo de Oliveira – representante DFB Prof<sup>a</sup> Dr<sup>a</sup> Eliana Franco Neme- representante da CCEx Prof<sup>a</sup> Dr<sup>a</sup> Flávia Trentini – representante da CPq Prof. Jair Aparecido Cardoso - representante da CPG Prof<sup>a</sup> Dr<sup>a</sup> Maria Paula Costa Bertran – representante DDP Márcia Aparecida Cruz de Oliveira Bianco - ATAc Waldemar Fernandes Filho - ATAd Gisele Cristina Santos - ATAF Cristiana Silveira Franco – Serviço de Pós-Graduação Daniela Veríssimo Gomes – representante do Centro de Apoio a Eventos, Programas Culturais e Divulgação Científica Éder Gonçalves de Pádua - Seção de Apoio Acadêmico Fábio José Moretti – Seção de Informática Fernando Ribeiro Rodrigues – Seção de Expediente - Secretário Milena Celere de Souza e Silva - Biblioteca Rafael Souza De Marchi - Serviço de Graduação Vânia Cristina Vasconcellos Prudencio – Serviço de Pós-Graduação Juan Moreira Giatti - Representante discente Graduação junto à Congregação Saulo Simon Borges – Representante discente de Pós-Graduação junto à Congregação Av. Bandeirantes, 3900 Campus da USP página 1 | 2 14040-906 Ribeirão Preto-SP

T | F 55 (16) 3315-4954 www.direitorp.usp.br



## **UNIVERSIDADE DE SÃO PAULO** FACULDADE DE DIREITO DE RIBEIRÃO PRETO

Gabriel Silveira Azevedo - Representante discente Graduação junto à CG Rebeka Lima Cavalcante - Representante discente de Pós-Graduação junto à CPG João Vitor Santos Ribeiro - Representante discente Graduação junto à CCEx Gabriela Beatriz Silva Leite - Presidente do CAAJA"

**Artigo 3°** - No desempenho de suas funções, a Comissão para Estudos e Planejamento do Retorno das Atividades Presenciais na FDRP apresentará à Diretoria, no prazo de 30 (trinta) dias, o seu relatório.

Artigo 4° - Esta portaria entrará em vigor na data de sua assinatura.

Ribeirão Preto, 09 de março de 2022. Docu<sup>Signed by:</sup> Muno Manuel Morgadinho dos Santos (oulho Prof.Dr. Nuno Manuel Morgadinho dos Santos Coelho Diretor

página **2 | 2** 14040-906 Ribeirão Preto-SP

**T** | **F** 55 (16) **3315-4954** <u>www.direitorp.usp.br</u> Av. Bandeirantes , 3900 Campus da USP

# **DocuSign**<sup>•</sup>

		•
Certificate Of Completion		
Envelope Id: ACAA9747FF4E499C8573C9C42352E05F		Status: Completed
Subject: [USPAssina] Documento para assinatura	<i>r</i> ia DocuSign	
Source Envelope:		
Document Pages: 2	Signatures: 1	Envelope Originator:
Certificate Pages: 4	Initials: 0	USP Universidade de São Paulo
AutoNav: Enabled		Av. Prof. Luciano Gualberto, travessa 3 no 71
Envelopeld Stamping: Enabled		São Paulo, SP 05508-010
Time Zone: (UTC-03:00) Brasilia		uspassina@usp.br
		IP Address: 200.144.237.2
Record Tracking		
Status: Original	Holder: USP Universidade de São Paulo	Location: DocuSign
9/3/2022   15:29	uspassina@usp.br	
Signer Events	Signature	Timestamp
Nuno Manuel Morgadinho dos Santos Coelho	DocuSigned by:	Sent: 9/3/2022   15:29
nunocoelho@usp.br	Muno Manuel Morgadinho dos Santos Coelho	Viewed: 9/3/2022   15:32
Security Level:	9CAE84F13D7D4D4	Signed: 9/3/2022   15:33
.Email 9/3/2022   15:32	Signature Adoption: Pre-selected Style	Freeform Signing
0,0,2022   10.02	Using IP Address: 45.164.177.236	
	-	
Electronic Record and Signature Disclosure: Accepted: 29/11/2021   11:16		
ID: 0cdbeb85-a40d-4ccf-a8e8-826a7ef761a7		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
		lineotanp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signatura	Timestamp
	Signature	Timestamp

Timestamp

Timestamps

9/3/2022 | 15:29

9/3/2022 | 15:32

9/3/2022 | 15:33 9/3/2022 | 15:33

Timestamps

Signature

Hashed/Encrypted

Security Checked

Security Checked

Security Checked

**Status** 

Status

Electronic Record and Signature Disclosure

Notary Events

Envelope Sent

Completed

Certified Delivered

Signing Complete

Payment Events

Envelope Summary Events

## ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, PETACORP OBO Universidade de Sao Paulo (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

## **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

## Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

## Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

## All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

## How to contact PETACORP OBO Universidade de Sao Paulo:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows: To contact us by email send messages to: lefregna@usp.br

## To advise PETACORP OBO Universidade de Sao Paulo of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at lefregna@usp.br and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

## To request paper copies from PETACORP OBO Universidade de Sao Paulo

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to lefregna@usp.br and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

## To withdraw your consent with PETACORP OBO Universidade de Sao Paulo

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to lefregna@usp.br and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

## **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <u>https://support.docusign.com/guides/signer-guide-signing-system-requirements</u>.

#### Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify PETACORP OBO Universidade de Sao Paulo as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by PETACORP OBO Universidade de Sao Paulo during the course of your relationship with PETACORP OBO Universidade de Sao Paulo.